

CITY MANAGER REPORT

Reporting Period: February 11 – March 10, 2023

Prepared By: Phillip A. Zavadil, City Manager

Date: March 10, 2023

ADMINISTRATION

NOAA HYDROGRAPHIC SURVEY

NOAA is planning a hydrographic survey surrounding the Pribilof Islands between July and August 2023. that would include the St. George and St. Paul Islands, within the Alaska Maritime National Wildlife Refuge. This survey will be used to update the area's nautical charts and bathymetric products. The attached image shows the planned survey extent.

NOAA Ship Fairweather (below), a 231-foot hydrographic survey and research vessel, would conduct this survey. This ship carries four smaller 28-foot survey vessels on board for work close to shore. It is one or more of these small boats that we intend to use near St. George and St. Paul Islands. The mapping would be conducted using hull mounted multibeam echosounders that operate at frequencies between 200 and 400 kiloHertz (kHz), similar to fish finders on recreational fishing boats and above the hearing range of animals. We would also collect some small seabed samples to help us characterize the seafloor type to be portrayed on our nautical charts. All data we acquire, with the exception of any which may contain sensitive archaeological information, would be made available for public use once it is processed and reviewed.

AGREEMENTS/CONTRACTS/GRANTS

EDA Small Boat Harbor Utilities - The deadline for proposal responding to the RFP for consultant to provide, architectural, design, and construction management services for this project was extended for a week until February 24, 2023 at 5:00 pm. The City received one proposal responding to the RFP. I contacted EDA to inform them that only one proposal was received. EDA is reviewing with their legal counsel if we can move forward with the award based on receiving only one proposal.

USDA Loan for Electric Utility Work – The City contracted Aldrich Advisors to perform the required financial forecast for the City. The forecast is almost complete and will be submitted to USDA for review. A draft of the NEPA environmental review documents has been completed by 3 Tiers Alaska and has been submitted for review by USDA.

ADEC VSW for Lift Station Replacement – Kuna Engineering has completed the 65% design drawings (*see attached*) for the sewer lift stations.

USDOT Safer Streets and Roads for All Grant for Action Plan – Lynn and I attending an initial grant webinar on March 1, 2023. USDOT scheduled a kickoff meeting for March 27, 2023. The purpose of this meeting is for USDOT FHWA Division staff to gain familiarity with the City's SS4A planning



project, review the Grant Agreement template and discuss roles and responsibilities for grant administration.

USEPA STAG for Aalax Solid Waste Facility – Lynn and I have been working on completing the project narrative, budget and environmental review document to submit to EPA for review and approval. I have been working on gather price quotes for this project. The plan is to develop a new landfill at the Aalax site near Polovina Hill, which will include new landfill cells, fencing, signage, equipment building, access road and purchase of equipment for solid waste management including new burn boxes, heavy equipment, and drop boxes. Additionally, we will update its solid waste management plan and operations manual. The Ataqan Landfill will need to be closed out prior to opening the Aalax Landfill. The goal is to continue to operate at the Ataqan Landfill until 2028 and then close out this landfill and open the Aalax Landfill in early spring 2028. We will need to work with ADEC Solid Waste Division to apply for a Class III Landfill permit for the Aalax Landfill and a close out plan for the Ataqan Landfill. We will also keep the sewage trench at the Ataqan Landfill and use this site for a staging/transfer area if we cannot access the Aalax Landfill due to snow or soft road conditions.

See Project/Grant Specialist’s report for more information on grants.

PUBLIC WORKS DEPARTMENT

PERSONNEL

Anthony Kushin– Anthony has resigned. His last day was February 28, 2023.

Jared Zacharof – Jared has transferred from the electric utility as a power plant operator to the Maintenance and Operations Division as a Facilities Maintenance Worker.

Power Plant Operator - We are advertising for a Power Plant Operator position.

MAINTENANCE AND OPERATION DIVISION

City Hall Emergency Backup Generator – The parts arrived for the generator. Kyle installed the parts but the fault codes still appear and the generator will not start. I have contacted Cummins to inform them of the situation and waiting for a response.

Project Planning and Scheduling – Caitlin and I have been meeting with maintenance and operations staff to plan out completing the playground installation, repair to water wells, completing the siding on 163, and proposed work for the new landfill.

Snow Removal and Grading of Roads – Staff have been performing snow removal when necessary and grading roads when possible. Thanks to Simeon Swetzof for help with grading roads and snow removal.

MOTOR POOL DIVISION

Garbage Truck – We are in the process of ordering a Honda hydraulic pump to install to get the garbage truck operating again.

Preventative Maintenance –Preventive maintenance schedules are set up in Asset Essentials and preventative maintenance on the vehicles and equipment are being performed.

BULK FUEL UTILITY

Fuel Supply - As of March 2, 2023 the City has 38,854 gallons of gasoline and 235,377 gallons of diesel. I have been in contact with Vitus Marine and have request 100,000 gallons of gasoline and 550,000 gallons of diesel for our next delivery, which will tentatively be in June 2023.

Maintenance Supplies – Painting and other maintenance supplies for the tank farm have arrived. We will be scheduling to perform required maintenance work at the tank farm for the summer months.

Spill Response Supplies – Spill response supplies that were identified during the ADEC inspection have been ordered.

ELECTRIC UTILITY

Smart Meter System – The fiber cable and ethernet to fiber convertors arrived and have been installed. Staff will be working with Tantalus and LMJ to test the system the week of February 13th. If all test out ok, new meters will be installed.

Connecting Trident to City Grid – EPS is finalizing the design and material list for connecting Trident to the City grid.

WATER UTILITY

Polyfluoroalkyl Substances (PFAS) Water Supply Sampling – See attached report on the results of 2023 PFAS water supply sampling for the Saint Paul Island Airport.

SOP for Emergency Repair of Water Lines – The standard operating procedure for emergency repair of water mains is complete (*see attached*).

SEWER UTILITY

Public Works Lift Station – The pumps at the lift station for public works were removed some time ago. We are in the process of figuring out how to get this lift station functioning properly so that it does not have to be pumped out manually once a week.

REFUSE UTILITY

Nothing new to report.